

*West Cities Police Communications Center
Joint Powers Authority*

**MINUTES OF THE WEST CITIES POLICE COMMUNICATIONS CENTER
REGULAR MEETING OF THE BOARD OF DIRECTORS
August 28, 2012**

CALL TO ORDER

A regular meeting of the West-Comm Board of Directors was called to order at 4:28 pm on Tuesday, August 28, 2012. The meeting was hosted in the training room of the Seal Beach Police Department, 911 Seal Beach Boulevard, Seal Beach, California, by Chairperson Todd Seymore.

ROLL CALL

PRESENT:

Board of Directors:

Chairperson - Todd Seymore, City of Cypress
Board Member, David Sloan, City of Seal Beach

Administrative Oversight Staff:

John Bahorski, City Manager, City of Cypress
Jill Ingram, City Manager, City of Seal Beach
Angie Avery, City Manager, City of Los Alamitos

Technical Operations Committee:

Todd Mattern, Chief of Police, City of Los Alamitos
Keith Kilmer, Chief of Police, City of Seal Beach
Jackie Gomez-Whiteley, Chief of Police, City of Cypress

Secretary:

Paul Philips, Interim Dispatch Administrator, West-Comm

General Counsel:

Teri Highsmith, General Counsel, Colantuono & Levin

Staff:

Marie Pope, Acting Dispatch Supervisor, West-Comm
Stephanie Smith, Office Assistant, West-Comm

Absent:

Vice Chairperson, Marilyn Poe, City of Los Alamitos
Treasurer, Richard Storey, Director Personnel & Finance, City of Cypress

APPROVAL OF MINUTES:

Motion to approve the Minutes of the November 15, 2011 Regular Board Meeting of the JPA Board of Directors was made by Mr. Seymore and Seconded by Mr. Sloan.

Motion Passed. Minutes Approved.

Aye: Seymore, Sloan
Nay: None
Abstain: None
Absent: Poe

The approval of the Minutes of the Special Meeting of May 01, 2012 was tabled due to the absence of Ms. Poe and the absence of Mr. Sloan at the May 1, 2012 meeting.

ORAL COMMUNICATIONS:

Acting Dispatch Supervisor Marie Pope addressed the Board regarding an update on the position she has been overseeing since September 2011. The Board assured Ms. Pope that they hope to have resolution soon.

OLD BUSINESS:

None

CLOSED SESSION:

The Board of Directors, AOS, TOC and Legal went into Closed Session. The following items were discussed:

Conference with Labor Negotiator per Government Code Section 54957.6
Agency Representative: Paul Philips, Interim Dispatch Administrator
Employee Organization: West-Comm Police Employee Association

Conference with Labor Negotiator per Government Code Section 54957.6
Agency Representative: Paul Philips, Interim Dispatch Administrator
Non-Represented Employee: Dispatch Manager/Supervisor and Office Assistant II

General Counsel reported that the Board met with its general Counsel and Labor Negotiator and gave a status update on the negotiations. No other action was taken.

BOARD ITEMS AND REPORTS

New Business:

Agenda Item #1 – Treasures Report

Mr. Philips presented the Treasures Report for the fiscal year ending June 30, 2012. Mr. Philips stated the fund balance was \$617,000 and that at this time last year the balance was \$649,000 creating a decrease of \$32,000. Mr. Philips reported to the Board that this is due to the overtime needed to fill the 2 (two) unoccupied positions, Lead Dispatcher and COIC on Maternity leave. Mr. Seymore questioned the escalation in the FY 11/12 final personnel cost. Mr. Philips stated that once Labor Negotiations are completed the vacant position can be filled which will then create a notable decrease in Personnel costs.

Motion passed. Report received and filed.

Aye: Seymore, Sloan
Nay: None
Abstain: None
Absent: Poe

Agenda Item #2 – Resolution 12-01 – Amended Exhibit “A” Conflict of Interest Code, The elimination of a prior classification and the addition to a new classification and adding Board Alternates to the Disclosure List

Mr. Philips recommended that the Board approve and adopt resolution 12-01. Mr. Philips explained that Dispatch Supervisor had to be removed and Dispatch Manager added due to the title change. He also went on to explain that since Alternates have voting rights, they too have been added to the Conflict of Interest Filers List.

Motion by Mr. Sloan and seconded by Mr. Seymore to Approve and Adopt.

Aye: Seymore, Sloan
Nay: None
Abstain: None
Absent: Poe

Agenda Item #3 – Resolution 12-02 – Amending FY 2012-2013 budget to improve the reliability of the Green-1/Green 2 priority circuits and the landlines used by West-Comm

Mr. Philips informed the Board that there have been reliability and equipment issues for some time with the radio frequencies known as Green 1 and Green 2. Mr. Philips explained that Acting Dispatch Supervisor Pope was able to work with Orange County Sheriff's Communications Department and solicit a proposal to the improvement of the hardware. He also went on to explain that the County will implement and oversee the project. Mr. Philips confirmed that the equipment upgrade will facilitate the platform of the 800MHz program in the future. Mr. Seymore directed Mr. Philips to research some of the cost included in the Radio upgrade.

Motion by Mr. Sloan to approve and adopt Resolution 12-02 and seconded by Mr. Seymore

Aye: Seymore, Sloan
Nay: None
Abstain: None
Absent: Poe

Agenda Item #3 – Award recognizing “Best Overall Performance, Liability Program” presented to West-Comm

Mr. Seymore reported that West-Comm was presented Best Overall Performance, Liability Program at the annual CJPIA Banquet. Mr. Seymore explained this was due to no exposure and also went on to recognize a cost reduction in the Workers Compensation.

A motion was made by Mr. Seymore and seconded by Mr. Sloan to receive and file.

Aye: Seymore, Sloan
Nay: None
Abstain: None
Absent: Poe

DISCUSSION ITEMS:

#1 – Comment from the Board of Directors:

None

#2 – Comments from the Administrative Oversight:


None

#3 – Comments from the Technical Operations Committee:

None

ADJOURNMENT:

There being no further business, Mr. Seymore adjourned the meeting at 5:46 p.m. The next Regular Board Meeting will be at 4:30 p.m. on November 20, 2012 at the Seal Beach Police Department.



David Sloan, Board Member

2-20-2012
Date