

*West Cities Police Communications Center
Joint Powers Authority*

**MINUTES OF THE WEST CITIES POLICE COMMUNICATIONS CENTER
REGULAR MEETING OF THE BOARD OF DIRECTORS
May 21, 2013**

CALL TO ORDER

A Special Meeting of the West-Comm Board of Directors was called to order at 4:30 p.m. on Tuesday, May 21, 2013, in the training room of the Seal Beach Police Department, 911 Seal Beach Boulevard, Seal Beach, California, by Chairperson, Mariellen Yarc.

ROLL CALL

PRESENT:

Board of Directors:

Chair Person, Mariellen Yarc, City of Cypress
Vice-Chairperson, Richard Murphy, City of Los Alamitos
Alternate Board Member, Ellery Deaton, City of Seal Beach

Administrative Oversight Staff:

John Bahorski, City Manager, City of Cypress
Jill Ingram, City Manager, City of Seal Beach
Greg Korduner, Interim City Manager, City of Los Alamitos

Technical Operations Committee:

Todd Mattern, Chief of Police, City of Los Alamitos
Joe Stilinovich, Chief of Police, City of Seal Beach
Jackie Gomez-Whiteley, Chief of Police, City of Cypress

Secretary:

Steve Ditmars, Interim Dispatch Administrator, West-Comm

General Counsel:

Cary Riesman, General Counsel, Attorney at Law

Staff:

Matt Burton, Finance Manager, City of Cypress
Marie Pope, Acting Dispatch Supervisor, West-Comm

Stephanie Smith, Office Assistant II, West-Comm
Alisha Farnell, Management Analyst, City of Cypress

Absent:

Richard Storey, Director Personnel & Finance, City of Cypress

APPROVAL OF MINUTES:

A Motion by Mr. Murphy and second by Ms. Yarc to approve the minutes from the Special Meeting on February 20, 2013, Special Meeting on April 3, 2013 and Special Meeting on April 10, 2013 of the JPA Board of Directors.

Aye: Murphy, Yarc
Nay:
Abstain: Deaton
Absent:

ORAL COMMUNICATIONS

None

OLD BUSINESS:

None

CLOSED SESSION:

The Board of Directors, AOS, TOC and Legal went into Closed Session. The following items were discussed:

Conference with Labor Negotiator per Government Code Section 54957.6
Agency Representative: John Bahorski
Employee Organization: West-Comm Police Employee Association

Conference with Labor Negotiator per Government Code Section 54957.6
Agency Representative: John Bahorski
Non-Represented Employee: Dispatch Manager/Supervisor and Office Assistant II

BOARD ITEMS AND REPORTS

New Business:

Agenda Item #1 – Resolution 13-03 – Adopting a Memorandum of Understanding with the West-Comm Police Association Concerning Wages, Salaries, Fringe Benefits and Conditions of the Employment for Represented Employees in the Classification of Dispatcher and Lead Dispatcher

With no questions a motion to approve and adopt Resolution 13-03 was made by Mr. Murphy and second by Ms. Yarc.

Motion Passed. Resolution Approved and Adopted.

Aye: Murphy, Yarc, Deaton
Nay: None
Abstain: None
Absent: None

Agenda Items #2 – Treasurer’s Reports

Mr. Burton presented the Quarterly Financial Statements ending March 31, 2013. Mr. Burton directed the Board to take a look at the Balance Sheet and gave an up to date review. Mr. Burton also went on to explain the expenditures and confirmed the budget is on track to date. Mr. Murphy requested that a column be added to the Quarterly Statements with the “Previous Year To Date” balance for comparison to the “Present Balance”.

With no other questions, a motion to receive and file was made by Mr. Murphy and second by Ms. Deaton.

Aye: Murphy, Deaton, Yarc
Nay: None
Abstain: None
Absent: None

Agenda Item #3 – Proposed Budget – Fiscal Year 2013/2014

Mr. Burton reported to the Board that the proposed budget is comparable to the previous year with the MOU terms incorporated in the personnel cost. Mr. Burton went on to explain that the decrease in supplies is due to a reduction to IT Support Services and with the purchase of an updated Logging Recorder no maintenance cost is needed. Mr. Burton informed the Board that the overall increase is 1.3% and confirmed the estimated increase to each member city.

With additional information requested by the Board, Mr. Burton was able to provide the requested information and assured Mr. Murphy he would provide the appropriate reports regarding West-Comm Pension Data.

With no further question, motion by Mr. Murphy and second by Ms. Deaton to approve and adopt proposed budget FY 2013/2014.

Aye: Deaton, Yarc, Murphy
Nay: None
Abstain: None
Absent: None

Agenda Item #4 – Proclamation Recognizing “National Public Safety Dispatcher Week”

Mr. Ditmars recommended that the Board approve and adopt the annual Proclamation presented to the Board.

Motion by Ms. Deaton and second by Mr. Murphy to approve and adopt the Proclamation.

Aye: Deaton, Murphy, Yarc
Nay: None
Abstain: None
Absent: None

DISCUSSION ITEMS:

#1 – Comment from the Board of Directors:

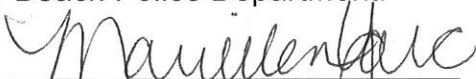
Ms. Yarc requested an update on the feasibility study for the La Palma project and Mr. Bahorski confirmed the study is in progress and the Consultant has met with each City Manager including La Palma.

#2 – Comment from the Administrative Oversight:
None

#3 – Comments from Technical Operations Committee:
None

ADJOURNMENT:

There being no further business, Ms. Yarc adjourned the meeting at 5:03 p.m. The next Regular Board Meeting will be at 4:30 p.m. on August 20, 2013 at the Seal Beach Police Department.



Mariellen Yarc, Chairperson

7/16/2013
Date