



*West Cities Police Communications Center  
Joint Powers Authority*

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**MINUTES OF THE WEST CITIES POLICE COMMUNICATIONS CENTER  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
February 20, 2013**

**CALL TO ORDER**

A Special Meeting of the West-Comm Board of Directors was called to order at 4:36 p.m. on Wednesday, February 20, 2013, in the training room of the Seal Beach Police Department, 911 Seal Beach Boulevard, Seal Beach, California, by General Counsel, Steve Skolnik

**ROLL CALL**

**PRESENT:**

Board of Directors:

Board Member, Mariellen Yarc, City of Cypress  
Board Member, Richard Murphy, City of Los Alamitos  
Board Member, David Sloan, City of Seal Beach

Administrative Oversight Staff:

John Bahorski, City Manager, City of Cypress  
Jill Ingram, City Manager, City of Seal Beach  
Greg Korduner, Interim City Manager, City of Los Alamitos

Technical Operations Committee:

Todd Mattern, Chief of Police, City of Los Alamitos  
Joe Stilinovich, Chief of Police, City of Seal Beach

Treasurer:

Richard Storey, Director Personnel & Finance, City of Cypress

Secretary:

Chief Joe Stilinovich, Acting Dispatch Administrator, West-Comm

General Counsel:

Steve Skolnik, General Counsel, Attorney at Law

**Staff:**

Steve Ramsey, Sergeant, City of Cypress  
Matt Burton, Finance Manager, City of Cypress  
Marie Pope, Acting Dispatch Supervisor, West-Comm  
Stephanie Smith, Office Assistant II, West-Comm  
Michael Berry, Dispatcher, West-Comm

**Absent:**

Jackie Gomez Whiteley, Chief of Police, City of Cypress

**WELCOME AND INTRODUCTIONS**

Mariellen Yarc, Cypress Councilmember/JPA Board Member and Richard Murphy, Los Alamitos Councilmember/JPA Board Member introduced themselves to the West Cities Police Communications JPA members.

**APPROVAL OF MINUTES:**

Mr. Skolnik confirmed only 1 Board Member is needed to approve the minutes and stated it is legal and will not hinder the motion to have one(1) or two(2) abstain. Motion to approve was made by Mr. Sloan and second by Ms. Yarc.

Motion Passed. Minutes from Special Meeting, May 1, 2012, Regular Meeting, August 28, 2012 and Special Meeting, November 08, 2012, Approved.

Aye: Sloan, Yarc  
Nay:  
Abstain: Murphy  
Absent:

**ORAL COMMUNICATIONS**

None

**OLD BUSINESS:**

None

**CLOSED SESSION:**

The Board of Directors, AOS, TOC and Legal went into Closed Session. The following items were discussed:

Conference with Labor Negotiator per Government Code Section 54957.6  
Agency Representative: John Bahorski  
Employee Organization: West-Comm Police Employee Association

Conference with Labor Negotiator per Government Code Section 54957.6  
Agency Representative: John Bahorski  
Non-Represented Employee: Dispatch Manager/Supervisor and Office Assistant II

General Counsel reported that the Board met with its Labor Negotiator and gave a status update on the negotiations. No other action was taken.

**BOARD ITEMS AND REPORTS**

**New Business:**

**Agenda Item #1 – Selection of West-Comm JPA Board of Directors Chair/Vice-Chair Person Resolution No. 08-02**

Mr. Skolnik requested a motion for nominations regarding the new JPA Board Chair Person and Vice-Chair Person. Board Member Yarc was nominated and unanimously elected for Chair Person.

Motion Passed

Aye: Sloan, Murphy  
Nay: None  
Abstain: Yarc  
Absent: None

Ms. Yarc requested a motion to nominate a JPA Vice-Chair Person. Board Member Murphy was nominated and unanimously elected.

Motion Passed

Aye: Sloan, Yarc  
Nay: None  
Abstain: Murphy  
Absent: None

**Agenda Items #2 and #3 – Treasurer’s Reports**

Mr. Storey requested that the Board combine items 2 and 3. Mr. Storey began with the Quarterly Financial Statements ending September 30, 2012, which had not been received by the Board due to the cancelation of the Regular Meeting on November 20, 2013. Mr. Storey presented item 3, the Quarterly Financial Statements ending December 31, 2012. Mr. Storey reported the expenditures are within budget and personnel cost is at 49%.

Mr. Storey asks if there were any questions from the Board and requested that both sets of Quarterly Financial Statements be received and filed.

Motion Passed. Reports received and filed.

Aye: Sloan, Yarc, Murphy  
Nay: None  
Abstain: None  
Absent: None

**Agenda Item #4 – Budget Appropriations – Peer Support Program**

Mr. Bahorski provided background information on the Peer Support Program to the board. Mr. Bahorski also went on to confirm that the program had been previously approved and the recommendation was to approve appropriate funding for the Peer Support Program.

Motion to approve additional appropriations

Aye: Sloan, Yarc, Murphy  
Nay: None  
Abstain: None  
Absent: None

**DISCUSSION ITEMS:**

#1 – Feasibility Study for Contract Services provided to La Palma Police Department

Chief Stilinovich reported that the La Palma Police Department had made contact with the Chiefs expressing an interest in contracting dispatch services with West-Comm. Chief Stilinovich went on to explain and confirm that his staff was in the process of preparing an in house study. Mr. Bahorski also stated that upon completion of the Chiefs study, at that point a scope of services will be better defined and a recommendation to the Board will be presented. Ms. Ingram indicated that this was a time sensitive project. Mr. Sloan questioned if the contract

agreement would be similar to the Orange County Rangers and Chief Stilinovich confirmed it would be. The Board will standby for further updates.

#1 – Comment from the Board of Directors:

None

#2 – Comments from the Administrative Oversight:

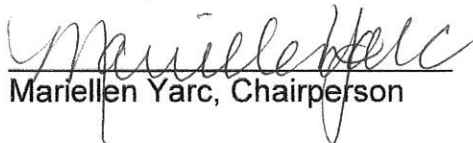
None

#3 – Comments from the Technical Operations Committee

None

**ADJOURNMENT:**

There being no further business, Ms. Yarc adjourned the meeting at 5:10 p.m. The next Regular Board Meeting will be at 4:30 p.m. on May 21, 2013 at the Seal Beach Police Department.

  
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Mariellen Yarc, Chairperson

5/21/2013  
Date