



*West Cities Police Communications Center
Joint Powers Authority*

**BOARD OF DIRECTORS
SPECIAL MEETING
AGENDA**

SEAL BEACH POLICE DEPARTMENT
911 Seal Beach Boulevard
Seal Beach, CA 90740

NOTICE TO THE PUBLIC

This agenda contains a brief general description of each item to be considered and has been posted as required by law. Except as provided by law, no action shall be taken on any items not appearing herein. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a public meeting, please contact Stephanie Smith at the West Cities Police Communications Center (562) 594-7243 forty-eight hours (48) prior to the meeting so that reasonable arrangements may be made to ensure accessibility.

SPECIAL MEETING July 16, 2013

CALL TO ORDER 4:30 P.M.

ROLL CALL Board Chair, Mariellen Yarc, City of Cypress
Vice-Chair, Richard Murphy, City of Los Alamitos
Board Member, David Sloan, City of Seal Beach

APPROVAL OF MINUTES Regular Meeting, May 21, 2013

PRESENTATIONS

Presentation of Fiscal and Operational Analysis of Potential Contract for Service by West-Comm to the City of La Palma by the Consultant from Ralph Andersen & Associates, John Goss.

ORAL COMMUNICATIONS:

At this time, any member of the public may come forward to speak on any item within the subject matter jurisdiction of the West Cities Police Communications Center Board of Directors not otherwise on the Agenda. Remarks are to be limited to not more than five minutes.

OLD BUSINESS:

None

CLOSED SESSION:

CONFERENCE WITH LABOR NEGOTIATOR per Government Code Section 54957.6

Agency Negotiator: John Bahorski

Unrepresented Employees: Dispatch Manager/Supervisor
Office Assistant II
Part-Time and Temporary Employees
(Dispatchers)

NEW BUSINESS:

1. Resolution 13-04 - A Resolution of the West Cities Police Communications Center, Joint Powers Authority Amending Resolution 11-01 by Eliminating the At Will Status of the Dispatch Manager Classification.
Recommendation: Approve and Adopt Resolution 13-04
2. Resolution 13-05 – A Resolution of the West Cities Police Communications Center, Joint Powers Authority Adopting a Memorandum of Understanding Concerning Wages, Salaries, Fringe Benefits and Conditions of Employment for Non-Represented Employees in the Classification of Office Assistant I and Office Assistant II.
Recommendation: Approve and Adopt Resolution 13-05
3. Resolution 13-06 - A Resolution of the West Cities Police Communications Center, Joint Powers Authority Amending the Hourly Pay Ranges for Temporary Part-Time Dispatchers.
Recommendation: Approve and Adopt Resolution 13-06
4. Resolution 13-07 – A Resolution of the West cities Police Communications Center, Joint Powers Authority Adopting a Side Letter Agreement Officially Establishing the Job Share Program for Regular Part Time Dispatchers.
Recommendation: Approve and Adopt Resolution 13-07
5. A Request to the West Cities Police Communications Center Joint Powers Authority Board of Directors to Dispense with the Formal Bidding Process and Authorize a Purchase Agreement with Voice Print International to purchase a Replacement Voice Data Recorder System and Execute a Maintenance Agreement for Years 2-5.
Recommendation: Approve Staff Recommendation

6. A Request to the West Cities Police Communications Center Joint Powers Authority Board of Directors to Declare 14 Unused Computer Monitors as Surplus and Direct the Treasurer to Complete a Sales transaction with the City of Los Alamitos

Recommendation: Approve Staff Recommendation

DISCUSSION ITEMS:

1. Comments from the Board of Directors
2. Comments from the Administrative Oversight Committee
 - a. Presentation to the Board on CAD/RMS Project Proposal
3. Comments from the Technical Operations Committee

ADJOURNMENT:

The next Regular West-Comm JPA Board Meeting is scheduled for 4:30 p.m. on August 20, 2013, at the Seal Beach Police Department.

I hereby certify, under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Seal Beach Police Department and the West Cities Police Communications Center not less than 24 hours prior to the meeting. Dated this July 11th, 2013

Steve Ditmars, Interim Dispatch Administrator