



*West Cities Police Communications Center
Joint Powers Authority*

**MINUTES OF THE WEST CITIES POLICE COMMUNICATIONS CENTER
SPECIAL MEETING OF THE BOARD OF DIRECTORS
August 9, 2016**

CALL TO ORDER

A Special Meeting of the West-Comm Board of Directors was called to order at 4:30 p.m. on Tuesday, August 9, 2016 in the training room of the Seal Beach Police Department, 911 Seal Beach Boulevard, Seal Beach, California, by Secretary, Steve Ditmars.

ROLL CALL

PRESENT:

Board of Directors:

Chairperson, Dean Grose, City of Los Alamitos
Vice-Chairperson, Jon Peat, City of Cypress
Board Member, David Sloan, City of Seal Beach

Administrative Oversight Staff:

Peter Grant, City Manager, City of Cypress
Bret Plumlee, City Manager, City of Los Alamitos
Jill Ingram, City Manager, City of Seal Beach

Technical Operations Committee:

Rod Cox, Chief of Police, City of Cypress
Eric Nunez, Chief of Police, City of Los Alamitos
Joe Stilinovich, Chief of Police, City of Seal Beach

Treasurer:

Matt Burton, Finance Director, City of Cypress

Secretary:

Kasandra Bowden, Communications Director, West-Comm

General Counsel:

Cary Reisman, General Counsel, City of Los Alamitos

Staff:

Stephanie Smith, Office Assistant II, West-Comm
Michael Berry, Lead Dispatcher, West-Comm
Vikki Beatley, Finance Director/City Treasurer, City of Seal Beach
Jason Alimam, Administrative Services Director, City of Los Alamitos

ORAL COMMUNICATIONS

None

CLOSED SESSION:

None

CONSENT CALENDAR:

All matters listed on the Agenda under "Consent Calendar" are to be considered by the JPA Board to be routine and will be enacted by one motion approving the recommendations listed on the Agenda.

Vice-Chair Person Peat introduced a motion to approve Consent Calendar Items 1 and 2. Board Member Sloan seconded, and the motion passed.

Aye: Peat, Sloan, Grose
Nay: None
Abstain: None
Absent: None

1. APPROVAL OF MINUTES FOR REGULAR MEETING OF MAY 17, 2016

Recommendation: Approve as submitted.

2. APPROVAL OF FISCAL YEAR 2015-16 CARRYOVER ENCUMBRANCE AND CONTINUING APPROPRIATIONS TO FISCAL YEAR 2016-17

Recommendation: Received and File

3. A REQUEST FOR AUTHORIZATION TO RENEW THE MEMORANDUM OF UNDERSTANDING TO PARTICIPATE IN THE COUNTYWIDE PUBLIC MASS NOTIFICATION SYSTEM

Recommendation: The Board of Directors approve West Cities Police Communications to execute the Memorandum of Understanding with the County of Orange for use of the countywide mass notification system, AlertOC.

4. A RESOLUTION OF THE WEST CITIES POLICE COMMUNICATION CENTER JOINT POWERS AUTHORITY ADOPTING A CONFLICT OF INTEREST CODE THAT SUPERSEDES ALL PRIOR CONFLICT OF INTEREST CODES AND AMENDMENTS PREVIOUSLY ADOPTED.

Recommendation: The Board of Directors approve the Resolution and Adopt the Conflict of Interest Code.

OLD BUSINESS:

None

NEW BUSINESS:

5. APPROVE ADDITIONAL APPROPRIATIONS FOR AN ORGANIZATIONAL REVIEW

Mr. Gross inquired if the board required additional information from staff. The board found the information provided in the agenda report was sufficient.

Vice-Chairperson Peat moved for a motion and Chairperson Gross seconded the motion to approved and authorized to enter into an agreement with Management Partners.

Aye: Peat, Grose, Sloan
Nay: None
Abstain: None
Absent: None

DISCUSSION ITEMS:

#1 – Comment from the Board of Directors:
None

#2 – Comments from the Administrative Oversight Staff
None

#3 – Comments from Technical Operations Committee:
None

ADJOURNMENT:

There being no further business, Mr. Grose adjourned the meeting at 4:47 p.m. The next Regular Board Meeting will be at 4:30 p.m. on November 15, 2016 at the Seal Beach Police Department.

Chairperson, Dean Grose

Date