



*West Cities Police Communications Center
Joint Powers Authority*

**MINUTES OF THE WEST CITIES POLICE COMMUNICATIONS CENTER
SPECIAL MEETING OF THE BOARD OF DIRECTORS
November 19, 2019**

CALL TO ORDER

A Regular Meeting of the West-Comm Board of Directors was called to order at 4:30 p.m. on Tuesday, November 19, 2019 in the training room of the Seal Beach Police Department, 911 Seal Beach Boulevard, Seal Beach, California, by AOS Member Peter Grant.

ROLL CALL

PRESENT:

Board of Directors:

Chairperson, Jon Peat, City of Cypress
Vice-Chairperson, Dean Grose, City of Los Alamitos
Board Member, Sandra Massa-Lavitt, City of Seal Beach

Administrative Oversight Staff:

Peter Grant, City Manager, City of Cypress
Les Johnson, Acting City Manager, City of Los Alamitos
Jill Ingram, City Manager, City of Seal Beach

Technical Operations Committee:

Rod Cox, Chief of Police, City of Cypress
Joe Miller, Chief of Police, City of Seal Beach

Treasurer:

Matt Burton, Director of Finance/Administrative Services, City of Cypress

Acting Secretary:

Peter Grant, City Manager, City of Cypress

General Counsel:

Michael Daudt, General Counsel, City of Los Alamitos

Staff:

Maria O'Connell, Acting Captain, City of Los Alamitos
Phil Gonshak, Commander, City of Seal Beach
Michael Berry, Lead Dispatcher, West-Comm

Steve Bowles, Commander, City of Seal Beach
Vikki Beatley, Finance Director, City of Seal Beach
Eric Hendrickson, Finance Administrator, City of Los Alamitos
Stephanie Smith, Office Assistant II, West-Comm

ABSENT:

Eric Nunez, Chief of Police, City of Los Alamitos
Kasandra Bowden, Police Communications Director, West-Comm

ORAL COMMUNICATIONS

None

OLD BUSINESS:

None

CONSENT CALENDAR:

All matters listed on the Agenda under "Consent Calendar" are to be considered by the JPA Board to be routine and will be enacted by one motion approving the recommendations listed on the Agenda.

Board Member Massa-Lavitt motioned to approve Consent Calendar items 1 through 4. Vice Chairperson Grose seconded, and the motion passed.

Aye: Grose, Massa-Lavitt, Peat
Nay: None
Abstain: None
Absent: None

- 1. Receive and File the Basic Financial Statements and Independent Auditors Report and Audit Letter for the Fiscal Year ended June 30, 2019**
- 2. Approve Minutes-Special Board Meeting of June 11, 2019**
- 3. Receive and File the Financial Reports for the Period Ended September 30, 2019**
- 4. Approve FY 2018-2019 Carryover Encumbrances and Continuing Appropriations to FY 2019-2020**

NEW BUSINESS

None

DISCUSSION ITEMS:

#1 – Comments from the Board of Directors
None

#2 – Comments from the Administrative Oversight Staff

Mr. Grant reported to the board Communications Director Bowden was on maternity leave and would be returning early January 2020. Mr. Grant stated Seal Beach Commander Bowles was assisting in overseeing West-Comm during the absence of Director Bowden. Commander Steve Bowles introduced himself to the board. Mr. Grant also stated Dispatch Manager Crystal Coorough separated from West-Comm to move out of state. Mr. Grant stated upon Communications Director Bowden's return a re-evaluation of West-Comm management will be conducted. Mr. Grant introduced to the board Interim Los Alamitos City Manager Les Johnson.

Ms. Ingram presented to the board the retirement of Chief of Police Joe Miller and Finance Director Vikki Beatley. Ms. Ingram introduced Phil Gonshak, the newly appointed Chief of Police for the City of Seal Beach.

#3 – Comments from Technical Operations Committee:
None

ADJOURNMENT:

There being no further business, Chairperson Peat adjourned the meeting at 4:35 p.m. The next Regular Board Meeting will be at 4:30 p.m. on May 19, 2020 at the Seal Beach Police Department.



Board Member Dean Grose

06-11-2020

Date