



*West Cities Police Communications Center  
Joint Powers Authority*

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**MINUTES OF THE WEST CITIES POLICE COMMUNICATIONS CENTER  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
APRIL 19, 2016**

**CALL TO ORDER**

A Special Meeting of the West-Comm Board of Directors was called to order at 4:25 p.m. on Tuesday, April 19, 2016 in the training room of the Seal Beach Police Department, 911 Seal Beach Boulevard, Seal Beach, California, by Secretary, Steve Ditmars.

**ROLL CALL**

**PRESENT:**

Board of Directors:

Chairperson, Dean Grose, City of Los Alamitos  
Vice-Chairperson, Jon Peat, City of Cypress  
Board Member, David Sloan, City of Seal Beach

Administrative Oversight Staff:

Peter Grant, City Manager, City of Cypress  
Bret Plumlee, City Manager, Los Alamitos  
Jill Ingram, City Manager, Seal Beach

Technical Operations Committee:

Treasurer:

Matt Burton, Finance Director, City of Cypress

Secretary:

Steve Ditmars, Interim Dispatch Administrator, West-Comm

General Counsel:

Cary Reisman, General Counsel, City of Los Alamitos

Staff:

*Cypress*

*Serving  
Los Alamitos*

*Seal Beach*

Vikki Beatley, Finance Director/City Treasurer, City of Seal Beach  
Jason Alimam, Administrative Services Director, City of Los Alamitos  
Michael Berry, Interim Dispatch Manager, West-Comm  
Stephanie Smith, Office Assistant II, West-Comm  
Phil Danie, CAD/RMS Consultant, Scientia Consulting Group  
Bob Keyes, CAD/RMS Consultant, Scientia Consulting Group

Absent:

Rod Cox, Chief of Police, City of Cypress  
Eric Nunez, Chief of Police, City of Los Alamitos  
Joe Stilinovich, Chief of Police, City of Seal Beach

### **ORAL COMMUNICATIONS**

None

### **CLOSED SESSION:**

None

### **CONSENT Calendar:**

*All matters listed on the Agenda under "Consent Calendar" are to be considered by the JPA Board to be routine and will be enacted by one motion approving the recommendations listed on the Agenda.*

Vice-Chair Person Peat motioned to approve Consent Calendar Items 1 and 2. Board Member Sloan seconded, and the motion passed.

Aye: Peat, Sloan, Grose  
Nay: None  
Abstain: None  
Absent: None

### **1. APPROVAL OF MINUTES FOR SPECIAL MEETING OF FEBRUARY 9, 2016**

Recommendation: Approve as submitted.

### **2. PROCLAMATION RECOGNIZING "NATIONAL PUBLIC SAFETY DISPATCHER WEEK"**

Recommendation: Receive and File

### **3. ACCEPTANCE OF THE CAD/RMS CONSULTANT CONTRACT**

Dr. Ditmars reported the original consultant designated by Synoptek to lead the process of selecting a CAD/RMS vendor terminated their services. Mr. Ditmars explained Synoptek hired a replacement consultant and found their attendance at scheduled meetings to discuss the future of the CAD/RMS project unsatisfactory. Mr. Ditmars stated the Board directed to terminate contract services and open a new Request for Qualifications. Mr. Ditmars confirmed two responses were submitted and after great consideration the AOS approved the RFQ presented by Scientia Consulting Group. Mr. Ditmars confirmed the contract submitted by Scientia would not require additional allocations to complete the project.

Mr. Ditmars introduced Phil Danie and Bob Keyes, Lead Consultants from Scientia Consulting Group. Mr. Danie and Mr. Keyes presented their background in law enforcement and IT experience. Mr. Keyes requested that each agency provide a point of contact for cohesive conditions during the process. Mr. Grant stated with specific needs to each city, there will be an element of transition. Mr. Grose inquired if there would be a conflict of interest since Scientia provided IT Services to the Los Alamitos Police Department. General Counsel confirmed if all other member agencies agree there is no issue.

With all information provided and questions answered a motion was made by Vice-Chairperson Peat to approve and award a contract to Scientia Consulting Group and Board Member Sloan seconded the motion.

Aye: Peat, Grose, Sloan  
Nay: None  
Abstain: None  
Absent: None

### **DISCUSSION ITEMS:**

#### **#4. Comments from the Board of Directors:**

Vice-Chairperson Peat requested an update on the recruitment of the Police Communications Director. Mr. Grant confirmed a Police Communications Director has completed the background process and reported a hiring date has been agreed upon. Mr. Grant thanked the Board for their support during this process.

#### **#5. - Comments from the Administrative Oversight Staff:**

None

#### **#6. – Comments from the Technical Oversight Committee:**

None

**ADJOURNMENT:**

There being no further business, Mr. Grose adjourned the meeting at 4:40 p.m. The next Regular Board Meeting will be at 4:30 p.m. on May 17, 2016 at the Seal Beach Police Department.

\_\_\_\_\_  
Chairperson, Dean Grose

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Date