



*West Cities Police Communications Center
Joint Powers Authority*

**MINUTES OF THE WEST CITIES POLICE COMMUNICATIONS CENTER
SPECIAL MEETING OF THE BOARD OF DIRECTORS
October 5, 2021**

CALL TO ORDER

The West Cities Police Communications conducted this special meeting at 5:03pm on Tuesday, October 5, 2021, via teleconference only in accordance with California Governor Newsom's Executive Orders N-29-20 and COVID-19 pandemic protocols.

ROLL CALL

PRESENT:

Board of Directors:

Board Member, Paulo Morales, City of Cypress
Board Member, Jordan Nefulda, City of Los Alamitos
Board Member, Thomas Moore, City of Seal Beach

Administrative Oversight Staff:

Peter Grant, City Manager, City of Cypress
Chet Simmons, City Manager, City of Los Alamitos
Jill Ingram, City Manager, City of Seal Beach

Technical Operations Committee:

Mark Lauderback, Chief of Police, City of Cypress
Phil Gonshak, Chief of Police, City of Seal Beach
Eric Nunez, Chief of Police, City of Los Alamitos

Treasurer:

Matt Burton, Finance Director, City of Cypress

Secretary:

Kassandra Edwards, Police Communications Director, West-Comm

General Counsel:

Michael Daudt, General Counsel, City of Los Alamitos

Staff:

Kelly Telford, Finance Director/City Treasurer, City of Seal Beach
Craig Koehler, Finance Director, City of Los Alamitos
Alisha Farnell, City Clerk, City of Cypress

ORAL COMMUNICATIONS

None

CLOSED SESSION

General council reported the Board of Directors would meet in Closed Session as follows:

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Negotiators: Administrative Oversight Committee and the JPA Treasurer

Employee Group: Non-Represented Employees

General Council recessed the meeting at 5:05pm

General Council reconvened the meeting with no reportable action to be taken at 5:19pm

SPECIAL ORDER OF BUSINESS

Communications Director Edwards reported with the change of board members the Chairperson and Vice Chairperson positions have opened.

Board Member Thomas Moore nominated himself for Chairperson and unanimously was elected.

Board Member Jordan Nefulda nominated himself for Vice Chairperson and unanimously was elected.

OLD BUSINESS:

None

CONSENT CALENDAR:

All matters listed on the agenda under "Consent Calendar" are to be considered by the JPA Board to be routine and will be enacted by one motion approving the recommendations listed on the Agenda.

- 1. Approve Minutes – Meeting of May 18, 2021, June 8, 2021, and September 2, 2021**

Recommendation: Approve as submitted

Board Member Morales motioned to approve Consent Calendar item. Chairperson Moore seconded, and the motion passed.

Aye: Moore, Morales, Nefulda
Nay: None
Abstain: None
Absent: None

NEW BUSINESS:

2. Findings Required by AB 361 for the continued use of Teleconference for Meetings of the West-Comm Board of Directors

General Counsel discussed with the Board, Assembly Bill (AB) 361 that was passed on September 16, 2021. The AB provides authorization for bodies to continue to have virtual teleconference meetings in response to the global pandemic. Bodies must abide by new technical and procedural requirements, including findings every 30 days in order to continue meetings virtually. Because the Board meets periodically, it was left to the Board to make the following findings of continuing to meet virtually in a number of special meetings in order to comply with the AB requirements or switch to in person meetings.

Board members did not feel it necessary to continue virtually meetings any further.

General Counsel advised no action was required on this item.

3. Adopt a Resolution Approving a Three-Year Memorandum of Understanding with the West-Comm Police Employees' Association for the period of July 1, 2021 through June 30, 2024.

Communications Director Edwards gave an overview of the West-Comm Police Employees Association and its membership. The current Memorandum of Understanding was a three-year agreement and expired on June 30th of this year. The major provisions in the recommended agreement include:

- 3-year term
- 8% maximum COLA over the term of the contract. 3% in the first year and 2-2.5% in years two and three based on CPI
- Increase monthly health insurance contributions by \$100 over the term of the contract
- Increase uniform allowance from \$495 a year to \$600 a year
- Increase training pay from \$1.00 an hour to \$2.00 an hour
- Provide a \$2,500 one-time payment to all members

Communications Director Edwards reported the first-year associated costs are approximately \$90,000 with \$35,000 being directly related to the one-time payments. The annual cost increases associated with the second and third years will vary depending on the actual CPI and will not exceed \$47,500 in year two and \$44,500 in year three. Sufficient amounts are available in the FY 2021-22 operating Budget associated with this action.

Assistant would be someone in a Dispatcher position. Director Edwards responded that the part-timer would not be someone who is currently working in a Dispatcher capacity.

With no other questions, Board Member Morales made a motion to approve reestablishing funding for the Dispatch Manager position and reclass the Office Assistant from a full-time benefited position to a temporary part-time position. Vice Chairperson Nefulda seconded the motion.

Aye: Morales, Nefulda, Moore
Nay: None
Abstain: None
Absent: None

DISCUSSION ITEMS:

#1 – Comments from the Board of Directors

None

#2 – Comments from the Administrative Oversight Staff

None

#3 – Comments from Technical Operations Committee:

None

ADJOURNMENT:

There being no further business, General Counsel adjourned the meeting at 5:42pm. The next Regular Board Meeting will be in person at 4:30pm on November 16, 2021, at the Seal Beach Police Department.



Board Member

11/16/21

Date