



*West Cities Police Communications Center
Joint Powers Authority*

**MINUTES OF THE WEST CITIES POLICE COMMUNICATIONS CENTER
SPECIAL MEETING OF THE BOARD OF DIRECTORS
March 21, 2018**

CALL TO ORDER

A Special Meeting of the West-Comm Board of Directors was called to order at 9:07 a.m. on Wednesday, March 21, 2018, in the training room of the Seal Beach Police Department, 911 Seal Beach Boulevard, Seal Beach, California, by Chairperson Jon Peat.

ROLL CALL

PRESENT:

Board of Directors:

Chairperson, Jon Peat, City of Cypress
Vice-Chairperson, Sandra Massa-Lavitt, City of Seal Beach
Board Member, Warren Kusumoto, City of Los Alamitos

Administrative Oversight Staff:

Peter Grant, City Manager, City of Cypress
Bret Plumlee, City Manager, City of Los Alamitos
Jill Ingram, City Manager, City of Seal Beach

Secretary:

Kasandra Bowden, Communications Director, West-Comm

Treasurer:

Matt Burton, Finance Director, City of Cypress

General Counsel:

Michael Daudt, General Counsel

Staff:

Stephanie Smith, Office Assistant, West-Comm
Crystal Coorough, Dispatch Manager, West-Comm

Absent:

Rod Cox, Chief of Police, City of Cypress
Eric Nunez, Chief of Police, City of Los Alamitos
Joe Miller, Chief of Police, City of Seal Beach

ORAL COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

APPROVE A CONTRACT AMENDMENT WITH PHIL DANIE IT SERVICES FOR INFORMATION TECHNOLOGY SERVICES

Ms. Bowden reported to the board Phil Danie IT Support is currently contracted with West-Comm to maintain all IT services. Ms. Bowden explained since the CAD/RMS upgrade Mr. Danie has been providing additional services to the CAD/RMS server that is now housed in West-Comm and serves as support to the three-member agencies. Ms. Bowden went on to confirm the foreseen additional services were included in the FY 17/18 budget. Mr. Kusumoto inquired if the contract was an extension. Ms. Bowden confirmed this is an extension through December 2018 and reported a RFP for IT Services would be sent out for bidding.

Vice-Chair Massa-Lavitt motioned to approve a contract amendment with Phil Danie IT Services. Board Member Kusumoto seconded, and the motion passed.

Aye: Massa-Lavitt, Kusumoto, Peat
Nay: None
Abstain: None
Absent: None

CLOSED SESSION:

The Board of Directors, AOS, JPA Treasurer, JPA Secretary, and Legal Counsel went into Closed Session. The following items were discussed:

Conference with Labor Negotiator per Government Code Section 54957.6
Agency Representatives: Communications Director, JPA Treasurer
Employee Group: West-Comm Police Employee Association

General Counsel reported that the Board met with Labor Negotiators to discuss the status of negotiations with West Comm Police Employee Association. Direction was provided by the Board and no recordable action was taken.

DISCUSSION ITEMS:

#1 – Comment from the Board of Directors:
None

#2 – Comments from the Administrative Oversight:
None

#3 – Comments from the Technical Operations Committee
None

ADJOURNMENT:

There being no further business, Mr. Peat adjourned the meeting at 9:51 am. The next Regular Board Meeting will be at 4:30 pm on May 15, 2018 at the Seal Beach Police Department.



Jon Peat, Chairperson

5/15/2018
Date