



*West Cities Police Communications Center
Joint Powers Authority*

**BOARD OF DIRECTORS
SPECIAL MEETING
AGENDA**

SEAL BEACH POLICE DEPARTMENT
911 Seal Beach Boulevard
Seal Beach, CA 90740

NOTICE TO THE PUBLIC

This agenda contains a brief general description of each item to be considered and has been posted as required by law. Except as provided by law, no action shall be taken on any items not appearing herein. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a public meeting, please contact Stephanie Smith at the West Cities Police Communications Center (562) 594-7243 forty-eight hours (48) prior to the meeting so that reasonable arrangements may be made to ensure accessibility.

REGULAR MEETING

October 13, 2015

CALL TO ORDER

4:30 P.M.

ROLL CALL

Board Chair, Dean Grose, City of Los Alamitos
Vice-Chair, Jon Peat, City of Cypress
Board Member, David Sloan, City of Seal Beach

ORAL COMMUNICATIONS:

At this time, any member of the public may come forward to speak on any item within the subject matter jurisdiction of the West Cities Police Communications Center Board of Directors not otherwise on the Agenda. Remarks are to be limited to not more than five minutes.

CLOSED SESSION:

Conference with Labor Negotiator per Government Code Section 54957.6

Agency Representative: Steve Berliner, Liebert, Cassidy and Whitmore

Employee Organization: West-Comm Police Employee Association

CONSENT CALENDAR NOTICE:

All matters listed on the Consent Calendar are to be approved with one motion unless a member of the Board requests separate action on a specific item.

CONSENT CALENDAR:

1. APPROVAL OF MINUTES

Regular Meeting of May 19, 2015
Special Meeting of July 1, 2015

Recommendation: Approve as submitted

2. QUARTERLY FINANCIAL STATEMENTS ENDING , JUNE 30, 2015

Recommendation: It is recommended the Board of Directors:

- 1) Approve a FY 2014-15 supplemental appropriation of \$5,000 for legal services; and
- 2) Approve a FY 2014-15 appropriation transfer for \$4000 from Supplies and other Services to Personnel; and
- 3) Receive and file the financial reports for the Quarter Ended June 30, 2015

3. APPROVAL OF FISCAL YEAR 2014-15 CARRYOVER ENCUMBRANCES TO FISCAL YEAR 2015-16

Recommendation: That the Board of Directors authorize the following:

- 1) The appropriations of \$361,119 in Fiscal Year 2015-16 for the the carryover of items encumbered at June 30, 2015 as detailed in attachment A.
- 2) An increase in estimated grant revenues of \$248,176 to provide funding of eligible carryover appropriations with State OES monies.

4. APPROVAL OF ADDITIONAL APPROPRIATIONS FOR THE PURCHASE OF DISPATCH CHAIRS

Recommendation: It is recommended that the Board of Directors approve additional appropriations in the amount of \$7,766 to purchase six (6) dispatch chairs

5. APPROVE ADDITIONAL APPROPRIATIONS FOR RECRUITMENT SERVICES

Recommendation: It is recommended that the Board of Directors approve an additional appropriations of \$22,900 for recruitment services associated with the vacant Dispatch Administrator position.

OLD BUSINESS:

None

NEW BUSINESS:

6. APPROVAL OF A RESOLUTION ELIMINATING THE CLASSIFICATION OF DISPATCH ADMINISTRATOR AND CREATING THE CLASSIFICATION OF POLICE COMMUNICATIONS DIRECTOR AND ESTABLISHING WAGE, SALARY AND FRINGE BENEFITS FOR THE NEW CLASSIFICATION

Recommendation: It is recommended that the Board of Directors approve a Resolution eliminating the classification of Dispatch Administrator and creating the position of Police Communications Director and establishing wage, salary and fringe benefits for the new classification.

DISCUSSION ITEMS:

1. Update on the 800 MHz Radio Upgrade
2. Update on the 9-1-1 Phone System Upgrade
3. Update on the CAD/RMS Project
4. Comments from the Board of Directors
5. Comments from the Administrative Oversight Committee
6. Comments from the Technical Operations Committee

ADJOURNMENT:

The next Regular West-Comm JPA Board Meeting is scheduled for 4:30 p.m. on November 17, 2015 at the Seal Beach Police Department.

I hereby certify, under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Seal Beach Police Department and the West Cities Police Communications Center not less than 24 hours prior to the meeting. Dated this day of October 12, 2015.



Steve Ditmars, Interim Dispatch Administrator