



*West Cities Police Communications Center  
Joint Powers Authority*

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**BOARD OF DIRECTORS  
REGULAR MEETING  
AGENDA**

**SEAL BEACH POLICE DEPARTMENT  
911 Seal Beach Boulevard  
Seal Beach, CA 90740**

**NOTICE TO THE PUBLIC**

This agenda contains a brief general description of each item to be considered and has been posted as required by law. Except as provided by law, no action shall be taken on any items not appearing herein. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a public meeting, please contact Stephanie Smith at the West Cities Police Communications Center (562) 594-7243 forty-eight hours (48) prior to the meeting so that reasonable arrangements may be made to ensure accessibility.

**REGULAR MEETING**

**May 20, 2014**

**CALL TO ORDER**

**4:30 P.M.**

**ROLL CALL**

**Board Chair, Mariellen Yarc, City of Cypress  
Vice-Chair, Richard Murphy, City of Los Alamitos  
Board Member, David Sloan, City of Seal Beach**

**ORAL COMMUNICATIONS:**

At this time, any member of the public may come forward to speak on any item within the subject matter jurisdiction of the West Cities Police Communications Center Board of Directors not otherwise on the Agenda. Remarks are to be limited to not more than five minutes.

**CONSENT CALENDAR NOTICE:**

*All matters listed on the Consent Calendar are to be approved with one motion unless a member of the Board requests separate action on a specific item.*

**CONSENT CALENDAR:**

**1. APPROVAL OF MINUTES**

Regular meeting of March 4, 2014

Recommendation: Approve as submitted

**2. QUARTERLY FINANCIAL STATEMENTS ENDING MARCH 31, 2014**

Prepared by: Matt Burton, Finance Manager

Recommendation: The Board of Directors receive and file the Financial Reports

**OLD BUSINESS:**

None

**CLOSED SESSION:**

No Items

**NEW BUSINESS:**

**3. A REQUEST OF THE BOARD OF DIRECTORS TO AWARD A CONTRACT WITH SYNOPTEK, FOR CONSULTING SERVICES RELATED TO THE CAD/RMS REPLACEMENT PROCESS, AUTHORIZE A SPECIAL ASSESSMENT TO THE MEMBER CITIES AND APPROVE SUPPLEMENTAL APPROPRIATIONS IN THE AMOUNT OF \$123,280.00**

Recommendation: Approve and Adopt the Contract to Synoptek for Consulting services related to the CAD/RMS replacement Project.

**4. PROPOSED BUDGET – FISCAL YEAR 2014-2015**

Recommendation: Approve and Adopt

**5. REPORT TO THE BOARD ON THE ACTING ADMINISTRATOR DITMARS STATUS OF PERS RETIREMENT**

Attachment: John & Mayers, Client Alert Memo

Recommendation: Receive and File

**6. INTRODUCTION TO THE BOARD OF THE NEWLY APPOINTED  
DISPATCH MANAGER, MELISSA WINTERSOLE (ORAL REPORT)**

**7. PROCLAMATION RECOGNIZING "NATIONAL PUBLIC SAFETY  
DISPATCHER WEEK"**

Recommendation: Receive and File

**8. VERBAL REPORT ON RECENT MEETING WITH THE CITY OF  
PLACENTIA OFFICIALS ESPRESSING INTEREST CONTRACTING  
WITH WEST-COMM FOR DISPATCH AND PSAP SERVICES  
(ORAL REPORT)**

**DISCUSSION ITEMS:**

1. Comments from the Board of Directors
2. Comments from the Administrative Oversight Committee
3. Comments from the Technical Operations Committee

**ADJOURNMENT:**

The next Regular West-Comm JPA Board Meeting is scheduled for 4:30 p.m. on August 19, 2014 at the Seal Beach Police Department.

I hereby certify, under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Seal Beach Police Department and the West Cities Police Communications Center not less than 72 hours prior to the meeting. Dated this 15th day of May, 2014.

  
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Steve Ditmars, Interim Dispatch Administrator