



*West Cities Police Communications Center
Joint Powers Authority*

**MINUTES OF THE WEST CITIES POLICE COMMUNICATIONS CENTER
REGULAR MEETING OF THE BOARD OF DIRECTORS
November 15, 2011**

CALL TO ORDER

A Regular Meeting of the West-Comm Board of Directors was called to order at 4:31 pm on Tuesday, November 15, 2011, in the training room of the Seal Beach Police Department, 911 Seal Beach Boulevard, Seal Beach, California, by Chairperson Todd Seymore.

ROLL CALL

PRESENT:

Board of Directors:

Chairperson - Todd Seymore, City of Cypress
Alternate Vice-Chairperson, Troy Edgar, City of Los Alamitos
Board Member, David Sloan, City of Seal Beach

Administrative Oversight Staff:

John Bahorski, City Manager, City of Cypress
Jeff Stewart, City Manager, City of Los Alamitos
Jill Ingram, City Manager, City of Seal Beach

Technical Operations Committee:

Todd Mattern, Chief of Police, City of Los Alamitos
Robert Luman, Chief of Police, City of Seal Beach

Secretary:

Paul Philips, Interim Dispatch Administrator, West-Comm

General Counsel:

Teri Highsmith, General Counsel, Colantuono & Levin

Staff:

Michael Berry, Dispatcher, West-Comm
Kathi Moen, Lead Dispatcher, West-Comm
Marie Pope, Acting Dispatch Supervisor, West-Comm
Stephanie Smith, Office Assistant, West-Comm

Absent:

Vice Chairperson, Marilyn Poe, City of Los Alamitos
Jackie Gomez-Whitely, Chief of Police, City of Cypress

APPROVAL OF MINUTES

Motion to approve the Minutes of the November 16, 2010 Regular Board Meeting of the JPA Board of Directors was made by Mr. Sloan and Second by Mr. Seymore.

Motion Passed. Minutes Approved.

Aye: Seymore, Sloan
Nay: None
Abstain: Edgar
Absent: Poe

The approval of the minutes of the Regular Meeting of August 16, 2011, was tabled due to the absence of Ms. Poe and the absence of Mr. Sloan at the August 16, 2011 meeting.

ORAL COMMUNICATIONS

Michael Berry, Dispatcher and Vice-President of the West Cities Police Employee's Association requested clarification regarding Resolution 11-01 (Salaries and Benefits for At Will Dispatch Administrator and Dispatch Supervisor). Mr. Seymore directed the question to the AOS. The AOS informed Mr. Berry that the information regarding the 11-01 Resolution would be discussed as an Agenda Item.

OLD BUSINESS:

None

CLOSED SESSION

The Board of Directors, AOS, TOC and Legal went into Closed Session. The Following item was discussed:

Conference with Labor Negotiator, Repealing Resolution 08-07:
Govt Code Section 54957.6: Resolution 11-01, Establishing Adopting Wages, Salaries and Fringe Benefits for At Will Positions Dispatch Administrator and Dispatch Supervisor.

BOARD ITEMS AND REPORTS

New Business:

Agenda Item #1 – Resolution 11-01 Establishing Adopting Wages, Salaries and Fringe Benefits for AT Will Positions Dispatch Administrator and Dispatch Supervisor and Repealing Resolution 08-07

Mr. Stewart reported that the item before the Board is Resolution 11-01 with changes to the At Will Positions of Dispatch Administrator and Dispatch Supervisor. Mr. Stewart explained that the changes were due to the economic challenges. Mr. Bahorski stated that the changes to the positions would not stifle the success of filling either position.

A motion was made by Mr. Edgar to approve and adopt Resolution 11-01 and seconded by Mr. Sloan.

Motion Passed. Resolution approved and adopted.

Aye: Seymore, Edgar, Sloan
Nay: None
Abstain: None
Absent: Poe

Agenda Item #2 – Treasures Report

Mr. Storey presented the Quarterly Financial Statements ending September 30, 2011. Mr. Storey indicated that the Board will note an increase in overtime usage based on staff vacancy in the dispatch center. Mr. Storey answered Alternate Board Member Troy Edgar's inquiry if the Liability Insurance Premium is pre-paid and how the Treasures Office calculates overtime and staff Salaries. Mr. Storey confirmed that the Liability insurance is pre-paid once a year.

Motion by Mr. Sloan and seconded by Mr. Seymore to received and file Quarterly Financial Statements.

Aye: Seymore, Edgar, Sloan
Nay: None
Abstain: None
Absent: Poe

**Agenda Item #3 – Certificate of Protection for July 1, 2011 to June 30, 2012 –
Memorandum of Coverage and related memorandum dated 08/03/2011**

Mr. Philips stated that the item before you from CJPIA was to confirm that based on the evaluation conducted and with no loss to report no changes are necessary. Mr. Philips reported to the Board that he had contacted Vicencia and Buckley a Commercial Insurance Company in La Palma and at this time could not offer a competitive price for Liability Insurance.

Motion by Mr. Edgar and seconded by Mr. Seymore to receive and file.

Aye: Seymore, Edgar, Sloan
Nay: None
Abstain: None
Absent: Poe

DISCUSSION ITEMS:

#1 – Comment from the Board of Directors: None

None

#2 – Comments from the Administrative oversight:

None

#3 – Comments from the Technical Operations Committee:

None

ADJOURNMENT:

There being no further business, Mr. Seymore adjourned the meeting at 5:32 p.m. The next Regular Board Meeting will be at 4:30 p.m. on February 14, 2012 at the Seal Beach Police Department.

Todd Seymore, Chairperson

Date