



West Cities Police Communications Center Joint Powers Authority

MINUTES OF THE WEST CITIES POLICE COMMUNICATIONS CENTER SPECIAL MEETING OF THE BOARD OF DIRECTORS December 18, 2024

CALL TO ORDER

The West Cities Police Communications conducted this meeting at 11:06 a.m. on Wednesday, December 18, 2024, in the Emergency Operations Center training room of the Seal Beach Police Department, 911 Seal Beach Boulevard, Seal Beach, California, by Board Secretary Kasandra Edwards.

ROLL CALL

PRESENT:

Board of Directors:

Board Member, Scott Minikus, City of Cypress
Board Member, Jordan Nefulda, City of Los Alamitos
Board Member, Lisa Landau, City of Seal Beach

Administrative Oversight Staff:

Peter Grant, City Manager, City of Cypress
Chet Simmons, City Manager, City of Los Alamitos
Patrick Gallegos, City Manager, City of Seal Beach

Technical Operations Committee:

Mark Lauderback, Chief of Police, City of Cypress
Michael Henderson, Chief of Police, City of Seal Beach

Treasurer:

Matt Burton, Finance Director, City of Cypress

Secretary:

Kasandra Edwards, Police Communications Director, West-Comm

General Counsel:

Michael Daudt, General Counsel, City of Los Alamitos

Staff:

Barbara Arenado, Director of Finance, City of Seal Beach
Shanna Jacobs, Office Assistant, West-Comm

ABSENT:

Michael Claborn, Chief of Police, City of Los Alamitos

ORAL COMMUNICATIONS

None

OLD BUSINESS:

None

CONSENT CALENDAR:

1. **Adopt a Resolution Approving Pay and Benefits Plans for the Non-Represented Employees in the Classifications of Dispatch Manager and Police Communications Director**

Recommendation: Approve as submitted

2. **Approve Meeting Minutes – Meeting of November 19, 2024**

Recommendation: Approve as submitted

3. **Receive and File the Basic Financial Statements and Independent Auditors' Report and Audit Letter for the Fiscal Year Ended June 30, 2024**

Recommendation: Receive and File financial statements, reports, and audit letter

4. **Adopt a Resolution Updating Salary Steps for Temporary Part-Time Office Assistant I/II**

Recommendation: Approve as submitted

Chairperson Nefulda made a motion to approve Consent Calendar items. Board Member Landau seconded, and the motion passed.

Aye: Landau, Minikus, and Nefulda
Nay: None
Abstain: None
Absent: None

NEW BUSINESS:

None

DISCUSSION ITEMS:

#1 – Comments from the Board of Directors

None

#2 – Comments from the Administrative Oversight Committee

None

#3 - Comments from the Technical Operations Committee

CLOSED SESSION:

The Board of Directors, AOS, JPA Treasurer, JPA Secretary, Staff and Legal Counsel, went into Closed Session at 11:08 a.m. The following items were discussed:

CONFERENCE WITH LABOR NEGOTIATOR PER GOVERNMENT CODE SECTION 54957.6

AGENCY REPRESENTATIVES: Communications Director, JPA Treasurer

EMPLOYEE GROUPS: West-Comm Police Employee Association (WCPEA)

The meeting reconvened at 11:15 a.m. and General Counsel reported that no reportable action was taken in Closed Session.

ADJOURNMENT:

There being no further business, General Counsel adjourned the meeting at 11:15 a.m. The next Regular Board Meeting will be at 4:30 p.m. on May 20, 2025, at the Seal Beach Police Department.

Board Member

Date