



*West Cities Police Communications Center
Joint Powers Authority*

**MINUTES OF THE WEST CITIES POLICE COMMUNICATIONS CENTER
SPECIAL MEETING OF THE BOARD OF DIRECTORS
October 3, 2022**

CALL TO ORDER

A Special Meeting of the West-Comm Board of Directors was called to order at 4:31 p.m. on Monday, October 3, 2022, in the Emergency Operations Center training room of the Seal Beach Police Department, 911 Seal Beach Boulevard, Seal Beach, California, by Board Secretary Kasandra Edwards.

ROLL CALL

PRESENT:

Board of Directors:

Chairperson, Thomas Moore, City of Seal Beach
Board Member, Paulo Morales, City of Cypress

Administrative Oversight Staff:

Peter Grant, City Manager, City of Cypress
Chet Simmons, City Manager, City of Los Alamitos
Jill Ingram, City Manager, City of Seal Beach

Technical Operations Committee:

Michael Claborn, Chief of Police, City of Los Alamitos

Treasurer:

Matt Burton, Finance Director, City of Cypress

Secretary:

Kasandra Edwards, Police Communications Director, West-Comm

General Counsel:

Michael Daudt, General Counsel, City of Los Alamitos

ABSENT:

Vice-Chairperson, Jordan Nefulda, City of Los Alamitos
Mark Lauderback, Chief of Police, City of Cypress
Phil Gonshak, Chief of Police, City of Seal Beach

ORAL COMMUNICATIONS

None

OLD BUSINESS:

None

CLOSED SESSION

None

CONSENT CALENDAR:

None

NEW BUSINESS:

1. Approve the Fourth Amendment for Ranger Dispatch Service Agreement with the County of Orange

Director Edwards reported to the Board that West-Comm has been providing Park Ranger dispatch services to the County for 15 years, since 2007. The current services agreement is set to expire this year on December 31, 2022. Initial contractual charges were based on the number of Ranger calls per month, with an annual increase based on CPI.

Last contract renewal in 2017, included a new billing methodology to recover the cost of Dispatch services along with one-time fees for recent dispatch enhancements. West-Comm currently charges the fully loaded annual salary and benefits cost of one full-time dispatcher with an annual 5% increase. Along with 5% of the annual CAD/RMS maintenance costs. Approximately \$153,000 a year.

Earlier discussions brought up the possibility of an RFP process for dispatch services and the County ultimately decided to move forward with a five-year renewal on the West-Comm services agreement.

The recommendation to the Board is to extend the agreement for five more years and continue with the 5% annual escalator. The fiscal year 22-23 budget includes Ranger service revenues. If the 4th amendment is not approved, approximately \$80,000 of budgeted costs would need to be paid by member agencies from January through June 2023. Member agencies annual assessments would also increase between \$156,000 - \$188,000 over the next five years.

Board Member Morales inquired what the original billing plan was in 2007 on the initial agreement. Director Edwards advised that it was based on 200 calls for service a year at \$60,000 a year.

Board Member Morales asked if there were any concerns the County had regarding the agreement. Director Edwards responded that there were not any concerns regarding West-Comm. It was only because it had been 15 years since the last RFP. Although after the County looked into the possibility of switching agencies, it wasn't cost effective due to how integrated they are with West-Comm and their systems.

City Manager Grant commented on the good job City Manager Ingram and Director Edwards did on lobbying the County to help short-circuit the RFP process.

Chairperson Moore commented that he thought the agreement was very reasonable.

With no further questions, Board Member Morales made a motion to approve the fourth amendment for Ranger dispatch services with the County of Orange. Chairperson Moore seconded the motion.

Aye: Morales, Moore
Nay: None
Abstain: None
Absent: None

DISCUSSION ITEMS:

#1 – Comments from the Board of Directors

None

#2 – Comments from the Administrative Oversight Staff

None

#3 – Comments from Technical Operations Committee:

None

ADJOURNMENT:

There being no further business, General Counsel adjourned the meeting at 4:38 pm. The next Regular Board Meeting will be in person at 4:30 pm on November 15, 2022, at the Seal Beach Police Department.

Thomas Moore
Board Member

11/15/2022
Date